



Advisory Council Plan

Step 1: Send the attached letter to each Advisory member with yours and Mitch's signatures.

Step 2: Kim to call each one after they have received the letters and get a yes or no in joining

Step 3: Circle back with Mitch and Brent on people that said no and possible replacements

Step 4: Agree on the date of the first gathering, mission statement and meeting schedule for the council

Step 5: Hold first meeting at Bill Evan's house. A welcome and introduction/social type meeting.

- Hand out advisory member list
- Hand out advisory meeting schedule
- Hand out advisory mission

Step 6: Develop agendas/minutes for the meetings